



**State of New Jersey**

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**To:** NJ Workforce Registry Members

**From:** Margaret Milliner, Assistant Director  
Office of Child Care Operations

**Date:** March 14, 2019

**Subject:** **New Jersey's Child Care Information System (NJCCIS): Expansion-Coming Soon**

Dear Workforce Registry Member:

The Department of Human Services, Division of Family Development (DHS/DFD) has teamed up with the Department of Children and Families, Office of Licensing (DCF/OOL) to launch New Jersey's Child Care Information System (NJCCIS), an integrated system designed to serve as the single point of access to child care information. The NJCCIS system includes three components 1) Child Care Licensing and Family Child Care Registration; 2) The NJ Workforce Registry; and 3) Grow NJ Kids.

Since July 2017, child care programs and providers registered in the NJ Workforce Registry have already been using NJCCIS to access professional development trainings, scholarships and opportunities. This means providers and programs already registered in NJCCIS will now have easy access to the child care licensing and family child care registration system, and Grow NJ Kids once these two components are added to NJCCIS.

Grow NJ Kids, New Jersey's quality rating improvement system and the licensing component are scheduled to be moved into the NJCCIS system the first week of April 2019.

Having all three components housed in NJCCIS will allow for a seamless process for child care providers to apply for a license, and family child care providers to register online. Through a single access point, providers will be able to move from one component to another to access licensing related information, register for professional development training, grants opportunities and/or enroll in Grow NJ Kids using one system and log-on ID.

We are excited about this collaborative project and state-of-the-art technology which will improve the child care system and provider access to information. Be assured, as we transition from paper to a system process, staff will be available to support and help child care providers, programs and the workforce learn how to use NJCCIS.

We know how important it is to keep you informed throughout the entire process, we are committed to providing you with ongoing updates. Information will be directly communicated to you, as well as made available through the following: NJCCIS website: <https://www.njccis.com/njccis/home>, DFD's child care subsidy program website: [www.childcarenj.com](http://www.childcarenj.com) and Grow NJ Kids website: [www.grownjkids.com](http://www.grownjkids.com) or by contacting the NJ Child Care Helpline at 1-800-332-9227.

In addition, Child Care Resource and Referral Agency (CCR&R) staff will continue to be your main contact for all subsidy related matters and family child care registration. For workforce registry related matters, i.e. trainer approval, training notices and scholarship services; please contact NJ Workforce Registry staff at 1-877-522-1050 or via email [njworkforceregistry@pcgus.com](mailto:njworkforceregistry@pcgus.com).