



State of New Jersey

DEPARTMENT OF HUMAN SERVICES  
DIVISION OF FAMILY DEVELOPMENT  
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CAROLE JOHNSON  
Commissioner

NATASHA JOHNSON  
Assistant Commissioner

PHILIP D. MURPHY  
Governor

SHEILA Y. OLIVER  
Lt. Governor

Insert Date

Dear Provider:

You are receiving this letter because you serve families enrolled in New Jersey's Department of Human Services, Division of Family Development (DHS/DFD), Child Care Subsidy Program. As of March 2020, families will see a reduction in their copay amount. Therefore, although the payment you receive from parents will be less, the payment you receive from the state will increase to cover that cost.

These changes are scheduled to go into effect March 2020 and will be reflected in your March 31<sup>st</sup> direct deposit for the list of children included with this notice. As of March 2020, families will begin paying providers the reduced copay amount for the remaining period within their current Parent/Applicant Provider Agreement (PAPA).

**PLEASE NOTE:** You must take into account the increased amount from DHS/DFD and only collect the reduced copay amounts identified on the enclosed list. At redetermination, the new PAPAs will reflect the new copay amounts.

With this reduction in copay, our goal is to support working families by making child care more affordable.

[ **Insert CCR&R Agency Name** ], the Child Care Resource and Referral (CCR&R) agency responsible for managing the Child Care Subsidy Program, are also notifying the families of the reduced copay. Families who select child care providers that charge more than the maximum state rate were also reminded they are still responsible for paying that difference as well as their reduced copay.

If you have questions, you may contact your [ **Insert CCR&R Agency Name** ] at [ **CCR&R Phone Number** ].