



## POLICY SNAPSHOT: Subsidy Program Guidance and Update

### Emergency Child Care Program (ECCAP) and the Child Care Subsidy Program

- **Emergency Child Care Program** – ECCAP approved to continue through June 30, 2020 and will officially end on that date.
  - Payment will continue until July 3, 2020 to allow for a full week of services.
  - Applications should continue to be processed through June.
    - Please note – last start date acceptable in CARES is June 22, 2020 which meets CARES two –weeks requirement.

CARES modified to allow ECCAP Agreements through July 3, 2020. Any ECCAP agreements with dates after July 3, 2020 – require corrections to align with policy.

- **Child Care Subsidy Program** – Child Care Providers will continue to receive payment based on enrollment through July 31, 2020; with the exception of duplicate payments.
  - **Duplicate Payment**– no longer can two providers receive payment for the same child with the ending of ECCAP.
  - **Parents not ready** for their child to attend yet enrolled at a center, payment will continue on their behalf in July.
  - **Copayment** – Parents can continue to request a waiver to their copayment, until further notice.
- **Closure Days** – Closure Days will continue to July 31 and automatically processed through EPPIC. As a result, no swiping is required in July.
- **Agreements**
  - **June Agreements** - systematically pushed back to July.
  - **June Agreement Modifications** – families receiving a subsidy and returning back to work in June are approved to modify their agreements:
    - **School-Age Care** – can change to full-time agreements in June, with the exception of youth camps – they are scheduled to open July 6.

- **Existing Agreements** – If a **non-essential** (not EO 110 defined) subsidy parent need to find alternative child care – because existing provider is closed, reduction in capacity, etc., create an agreement under ECCAP – and immediately make the appropriate payment adjustment – to ensure a seamless payment process. Under no circumstances can the agreement exceed July 3<sup>rd</sup>.
  - **On-line Classes**
    - Existing Applicants - process as a “Temporary Change” if applicants taking all classes online.
    - New Applicants – during the emergency may approve if applicants is full-time student and taking all classes on-line.
- **Past Agreement Start Dates** – CARES will **not accept** Agreements more than one month in the past.
- **CARES and EPPIC Alignment** – The payment start date aligns with the CARES Agreement Start Date, as long as the pay cycle has not passed. Outside of this time period will require manual adjustments.
- **Summer Agreements – Youth Camps** - Agreements for youth camps must start on or after July 6, 2020 aligned with the Governor’s Executive Order.
- **Recoupment and Repayment Tracker** – Documenting payment (overpayment or recoupment) shall continue to be submitted to DFD with each pay period.
- **Re-Opening Preparedness Sanitizing and Cleaning Grants** – June 1 – grants became available for all licensed centers and youth camps (subsidy or not). Up to \$5,000 Centers and \$2,000 for Youth Camps.
- **Surveys – Parent Survey** disseminated – Responses due June 12<sup>th</sup>.
  - **Provider Survey** – scheduled for release via NJCCIS June 15<sup>th</sup> and responses due by June 26<sup>th</sup>.
- **Youth Camps** – scheduled to reopen July 6<sup>th</sup>.
  - In process of modifications to streamline application through NJCCIS.
  - Camps must have a valid DOH Camp Certification and Fire Certificate before agreements can be authorized.
  - New Camps to Subsidy
    - Must complete application process through NJCCIS.
    - Must complete DFD Pre-Service Health and Safety Agreement.
  - Renewals
    - DOH Camp Certificate information must be updated in NJCCIS to enable the Subsidy indicator in NJCCIS.
    - Must complete DFD Pre-Service Health and Safety Agreement send to DFD

The Division of Family Development Policy Snapshots are issued for the purposes of general information and are not updated or rescinded by the Division.